**The School-Based Planning Team Agenda and Minutes**

**DATE: 4/24/19**

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| **Brenda Torres-Santana**  *(Tenet 2)* | x | **Jamie Bickom**  *(Grades 3 & 4)/Tenet 3* | x | **Karen Bernard**  *(Special Ed & Related Services/Tenet 4)* | x | **Amy Joseph**  **Grade 2/Tenet 4)** | x |
| **Valerie Holberton**  *(Tenet 2)* | x | **Tricia Gonzalez/Jamie Stein**  *(Grades K & 1)* | x | **Marci Kolstad&Des Doran**  *(Grade 5/Tenet 5)* | x | **Arlene Surita**  *(Tenet 6)* | x |
| **Desiree Doran**  *(RAP&Bente/Tenet 5)* | x | **Eileen Kalbfus**  *(Grade 6 & Specials/*  *Tenet 3)* | x | **Judith Quinones***(Bilingual & ESOL/Tenet 4)* |  | Miss Becky *(Parents/Tenet 6)* |  |
| TRACY WILSON  *(Parents/Tenet 6)* |  | BRENDA THOMPSON  *(Parents/Tenet 6)* |  | MIRIAM SABATER  *(Parents/Tenet 6)* | x |  |  |

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| **Agenda Item** | **Time** | **Discussion Points** | **Action Taken/Person Responsible** | **Due Date** |
| Work on SCEP report out on Tenets | 8:15 | **Tenet 6:**  \*Robocalls to be delivered in the afternoon one day and a few days later in the evening.  \*Parent Liaison to provide professional development during parent teacher conferences and/or grade level and classroom events.  \*Parent Forum school at the Summer Orientation/picnic; PTO table; Policies & Procedures to Highlight;  **Tenet 4:**  \*reference the SBPT SCEP Development Document. <https://docs.google.com/document/d/1TW5-OHx9cyXZGAqBRFNWA2LUvfu1QVcT6aF56Gc9r5w/edit> |  |  |
| Summer PDs due June 3, 2019 |  |  |  |  |
| **NEXT MEETING: May 1 @ 8am** |  |  |  |  |
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